

STATE OF TEXAS §

DATE: SEPTEMBER 25, 2018

REGULAR MEETING

COUNTY OF POLK §

ALL PRESENT

## COMMISSIONERS COURT

AGENDA POSTING #2018 - 100

Be it remembered on this the 25<sup>TH</sup> day of SEPTEMBER, 2018, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,

Bob Willis – Commissioner Pct #1

Ronnie Vincent - Commissioner Pct #2,

Milton Purvis - Commissioner Pct #3,

C.T. "Tommy" Overstreet - Commissioner Pct #4,

Schelana Hock - County Clerk and

Louis Ploth – County Auditor.

The following agenda items, orders and decrees were duly made, considered & passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE MURPHY.
  - INVOCATION LED BY BYRON LYONS, CHIEF DEPUTY SHERIFF.
  - PLEDGE OF ALLEGIANCE TO U.S. & TEXAS FLAGS LED BY JIM JOHNSON.
2. PUBLIC COMMENTS: NONE.
3. INFORMATIONAL REPORTS: NONE.

### NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY NOTED THE CO. CLERK REQUESTED MINUTES FOR SEP 11<sup>TH</sup> PUBLIC HEARING AND REGULAR MEETING ON AGENDA ITEM A BE TABLED AND NOTED THAT ITEM B INCLUDES AN ADDENDUM IN THE AMOUNT OF \$18,857.16. MOTIONED BY MILTON PURVIS, SECONDED BY TOMMY OVERSTREET, TO TABLE THE SEPTEMBER 11, 2018 SPECIAL & REGULAR MEETING MINUTES. MOTIONED BY RONNIE VINCENT, SECONDED BY MILTON PURVIS, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES).
  - A. APPROVE THE MINUTES FOR AUGUST 28, 2018 AND SEPTEMBER 4, 2018.

B. APPROVE SCHEDULE OF BILLS, INCLUDING ADDENDUMS.

DATE	AMOUNT	FUND	CHECK #
9/6/18	396,475.36	Gen, R&B 1,2,3,4, Security, Aging, Adult Superv, CCAP Juv Prob	ACH A00602- A006087
9/6/18	2,596.91	General, R&B 1,3,4	272864-272868
9/6/18	177.70	R&B 3	272869
9/7/18	3,186.00	General	128487-128614
9/7/18	7,818.68	General, FEMA Disaster	272874
9/10/18	17.00	General	272875
9/10/18	217,017.31	Gen, R&B 1,2,3,4, Security, Aging, Drug Forfeiture	272876-272970
9/11/18	2,240.83	General	272971-272972
9/17/18	154,948.46	Gen, R&B 1,2,3, Aging, Drug Forf	272981-273065
9/18/18	846.00	General	128616-128748
9/18/18	3,022.00	General	128749-128907
9/18/18	9,874.34	Gen, R&B 1, Aging	273067
9/19/18	416,787.39	Gen, R&B 1,2,3,4, Security, DA Special, Aging, Adult Supvr, CCAP Juv Prob	ACH A00608- A00613
9/19/18	90,710.19	Permanent School	171-177
9/19/18	600.00	General	273066
9/19/18	2,660.30	General, R&B 1,3,4	273068-273072
9/19/18	102,837.21	Gen, Hotel Occ Tax, R&B 1,2,3,4	273081-273136
	Payroll	Registers for payrolls occurring on 10/5/18	
9/25/18	Addendum	\$18,857.16 (to appear on future schedule)	
<b>TOTAL</b>	<b>\$1,411,815.68</b>		

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY. (SEE ATTACHED)

D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT  
CODE SEC. 114.025.

E. APPROVE RESOLUTION FOR ADOPTION OF THE POLK COUNTY (SECTION 125)  
CAFETERIA PLAN FOR FY2019. (SEE ATTACHED)

F. APPROVE ORDER SETTING JUROR REIMBURSEMENT FOR FY2019. (SEE ATTACHED)

G. APPROVE ORDER DESIGNATING REGULAR TERMS OF COMMISSIONERS COURT FOR  
FY2019. (SEE ATTACHED)

- H. APPROVE ORDER SETTING TERMS OF THE CONSTITUTIONAL COUNTY COURT.  
(SEE ATTACHED)
- I. APPROVE COUNTY CLERK'S REQUEST OF THE EARLY VOTING SCHEDULE FOR  
NOVEMBER 6, 2018 ELECTION. (SEE ATTACHED)
- J. APPROVE RELOCATION OF INFORMATION TECHNOLOGY DEPARTMENT FROM  
BASEMENT TO 2<sup>ND</sup> FLOOR IN THE COURTHOUSE.
- K. AMEND ORDER DESIGNATING SURPLUS PROPERTY. (SEE ATTACHED)
- L. ADOPT RESOLUTION EXPRESSING INTENT TO REIMBURSE CERTAIN FY2019  
EXPENDITURES (CAPITAL PURCHASES) TO BE INCLUDED BY POLK COUNTY, TEXAS  
(REIMBURSEMENT RESOLUTION). (SEE ATTACHED)
- M. APPROVE ANNUAL SOFTWARE MAINTENANCE AGREEMENT WITH NET DATA FOR  
FY2019.

5. PERSONNEL MATTERS:

- A. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, APPROVAL OF  
PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND  
AUTHORIZING 1 EMERGENCY HIRE AT THE SHERIFF'S DEPT.  
ALL VOTING YES. (SEE ATTACHED)

6. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE FY2018  
BUDGET REVISIONS #2018-19 AND AMENDMENTS #2018-19(A), AS PRESENTED BY THE  
COUNTY AUDITOR'S OFFICE.  
ALL VOTING YES. (SEE ATTACHED)

- 7. MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO RE-BID ANNUAL BID  
#2019-01.03, #2019-02.03, #2019-03.03, #2019-04.03, #2019-01.05, #2019-02.05, #2019-  
03.05, #2019-04.05, #2019-01.07, #2019-02.07, #2019-03.07, #2019-04.07, #2019-06.  
ALL VOTING YES.

MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE PCT 1 BIDS AS  
FOLLOWS: (ALL VOTING YES)

2019-01.01 PCT 1 CHIP & SEAL: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019-01.02 PCT 1 CRACKED FUEL: ACCEPT NEITHER & RE-BID

2019.01.04 PCT 1 LIMESTONE STABILIZATION: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019-01.06 PCT 1 OTHER BASE MATERIALS: CLEVELAND ASPHALT & SOUTHERN CRUSHED CONCRETE

2019.01.08 PCT 1 APPLICATION OF TYPE D HOT MIX ASPHALT CONCRETE: CCC BLACKTOPPING  
ALL VOTING YES.

MOTIONED BY RONNIE VINCENT, SECONDED BY TOMMY OVERSTREET, TO APPROVE PCT 2 BIDS AS FOLLOWS: (ALL VOTING YES)

2019.02.01 PCT 2 CHIP & SEAL: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019.02.02 PCT 2 CRACKED FUEL: BRYAN & BRYAN

2019.02.04 PCT 2 LIMESTONE STABILIZATION: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019.02.06 PCT 2 OTHER BASE MATERIALS: REJECT ALL BIDS & RE-BID

2019-02.08 PCT 2 APPLICATION OF TYPE D HOT MIX ASPHALT CONCRETE: CCC  
BLACKTOPPING

ALL VOTING YES.

MOTIONED BY MILTON PURVIS, SECONDED BY RONNIE VINCENT, TO APPROVE PCT 3 BIDS AS FOLLOWS: (ALL VOTING YES)

2019-03.01 PCT 3 CHIP & SEAL: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019-03.02 PCT 3 CRACKED FUEL: BRYAN & BRYAN & CLEVELAND ASPHALT

2019-03.04 PCT 3 LIMESTONE STABILIZATION: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019-03.06 PCT 3 OTHER BASE MATERIALS: CLEVELAND ASPHALT, D. WASHBURN, KAT  
EXCAVATION, SOUTHERN CRUSHED CONCRETE & ACP CONSTRUCTION

2019-03.08 PCT 3 APPLICATION OF TYPE D HOT MIX ASPHALT CONCRETE: CCC  
BLACKTOPPING

ALL VOTING YES.

MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE PCT 4 BIDS AS FOLLOWS:

2019-04.01 PCT 4 CHIP & SEAL: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019-04.02 PCT 4 CRACKED FUEL: BRYAN & BRYAN & CLEVELAND ASPHALT

2019-04.04 PCT 4 LIMESTONE STABILIZATION: CCC BLACKTOPPING & PINTO CONSTRUCTION

2019.04.06 PCT 4 OTHER BASE MATERIALS: CLEVELAND ASPHALT, D. WASHBURN, KAT  
EXCAVATION, SOUTHERN CRUSHED CONCRETE & ACP CONSTRUCTION

2019-04.08 PCT 4 APPLICATION OF TYPE D HOT MIX ASPHALT CONCRETE: CCC  
BLACKTOPPING

ALL VOTING YES.

MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO RE-BID #2019-05.  
ALL VOTING YES.

MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO AWARD BID #2019-07 OIL  
GREASE, GAS & DIESEL TO HUGHES.  
ALL VOTING YES.

MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO AWARD BID #2019-08  
PEST CONTROL SERVICES TO BROKE ARROW PEST CONTROL.  
ALL VOTING YES.

MOTIONED BY MILTON PURVIS, SECONDED BY RONNIE VINCENT, TO AWARD BID #2019-09  
MOTOR GRADER BLADES TO ASCO, DOGGETT ROBERT RODRIGUEZ, ROMCO EQUIPMENT,  
VALK, WEAR PARTS AND WINTER EQUIPMENT.  
ALL VOTING YES.

MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO AWARD BID #2019-10  
TO HUGHES DOZER AND RICHARDSON CONSTRUCTION.  
ALL VOTING YES.

8. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO SELECT COUNTY  
SICK LEAVE POOL COMMITTEE BY RANDOM DRAWING AS FOLLOWS:  
LAW ENFORCEMENT/JUDICIAL: KRISTINA SMITH (SHERIFF'S OFFICE) & LAWRENCE DAWSON,  
JR. (JAIL).  
ROAD & BRIDGE & MAINTENANCE: JUDGE EARNEST TOLAR (PCT 4 R&B)  
ALL OTHER AREAS: CHERYL BISHOP (PERMITTING DEPT) & EARLINDA SWANDER (COUNTY  
CLERK'S OFFICE)  
ALL VOTING YES.

9. EXPENDITURES FOR SENIOR CENTER EXPENSES:

- A. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, TO APPROVE PURCHASE  
OF GENERATOR AND CONCRETE PAD.  
ALL VOTING YES.
- B. MOTIONED BY BOB WILLIS, SECONDED BY MILTON PURVIS, TO APPROVE EXPENDITURE  
OF FUNDS FOR APPROVED PROJECTS RELATING TO THE NEW SENIOR CENTER FROM

AGING CAPITAL OUTLAY AND AGING FUND BALANCE.

ALL VOTING YES.

DISCUSSION OF AGENDA ITEM 10 BY DISTRICT CLERK BOBBYE RICHARDS.

10. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVAL OF DISTRICT CLERK PRESERVATION AND RESTORATION RECORDS PLAN FOR FY2019 AND SET A DISTRICT COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2019 ADOPTED BUDGET.

ALL VOTING YES.

11. MOTIONED BY BOB WILLIS, SECONDED BY MILTON PURVIS, TO APPROVE WAIVER FOR ALL ELECTED OFFICIALS TO PROVIDE GREATER THAN 2-STEP MERIT INCREASES USING SALARY TRANSITION MONIES PROVIDED FOR MERIT INCREASES.

ALL VOTING YES.

ADJOURN:

MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO ADJOURN COURT THIS 25<sup>TH</sup> DAY OF SEPTEMBER 2018 AT 10:25 A.M.

ALL VOTING YES.

  
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SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

  
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SCHELANA HOCK, COUNTY CLERK